

Learn, Laugh and Let your light shine.

Princess Way, Portadown.

Co. Armagh. BT635EP

Principal: Mrs. K Bovis

Telephone: 028 3833 6973

Dear Parents/ Guardians,

As we approach the end of Term Two and the financial year in nursery we are hoping to get all 'loose ends' tied up. To this end, we are asking for all outstanding money to be brought into school for the remainder of term on **FRIDAY 22**nd **MARCH <u>MORNING</u>**. This includes:

- Any outstanding SCHOOL FUND.
- Dinner Money: £7.50 for week ending 22/3/24

Please ensure that all dinner money is up to date. We must submit dinner payments to the EA before our Easter holidays. Our secretary who deals with payments is only in school on Friday 930am – 1230pm.

On return to nursery on Monday 8th April, we are going to ask for pupils to come in to nursery school in the morning independently. A member of staff will meet your child at the front door, where they will say their "Goodbye" to their Parent/ Carer. We hope that this will help prepare them for the transition to Primary One. Our afternoon collection system will remain the same – Parent / Carer comes in to the classroom to collect their child.

Yours sincerely,

Mrs. K. Bovis.